

WEST WALES DOWSERS PRIVACY POLICY

West Wales Dowsers respects the privacy of our members and visitors to our website/social media page and all who have contact with us. This policy is concerned with how we collect information, what we do with it and what controls you have. It is West Wales Dowsers policy that we will act in accordance with current legislation and aim to meet current best practice with regard to the processing of personal data. West Wales Dowsers will comply with the Data Protection Act of 1998 and subsequent regulation updates (GDPR 25th May 2018)

Your Privacy

West Wales Dowsers is a constituted organisation with the aim of raising awareness of dowsing and its practice. We hold regular meetings often with speakers, field trips etc. We provide training in dowsing, regular newsletters, a website and a social media page.

We take our duty to process your personal data very seriously. This policy explains how we collect, manage, use and protect your personal data. We may change this document from time to time to reflect the latest view of what we do with your information.

1. Who are we?

West Wales Dowsers is a constituted organisation affiliated to the British Society of Dowsing. The chair is John Seward, Programme Secretary Ros Briagha, Treasurer Jennifer Forrest, Newsletter Editors Sandy Mather and Linda Griffiths. General Committee: Martin Prangle, John Taylor and Simon.

2. What personal data we collect and how we use it

What we need

West Wales Dowsers is what's known as the 'controller' of the personal data you provide to us. We may collect basic personal data about you like your name, telephone number, email address.

Why we need it

We collect your personal data to remind you about meetings/field trips. We also inform you about news or events concerning the West Wales Dowsers. We also provide a regular newsletter for those that request it by email or post.

How we obtain your details:

We collect your personal information when you provide it to us directly.

Anything else?

All the personal data we process is processed by either the Treasurer or Newsletter Editor of West Wales Dowsers and kept securely either online with a firewall and anti-virus protection and password protected etc. Hard copy under lock and key.

If you would like to change the way you hear from us or no longer wish to receive the newsletter or updates, please email westwalesdowsers@gmail.com or telephone Jennifer Forrest on 01437 890257 or Sandy Mather on 01267 253547

3. Legitimate interests

We have a number of lawful reasons that mean we can use (or 'process') your personal information. One lawful reason is something called 'legitimate interests'. Broadly speaking Legitimate Interests means we can process your personal information if:

- We have a genuine and legitimate reason.
and
- We are not harming any of your rights and interests.

4. Sharing your information

We only disclose information to third parties or individuals when obliged to by law, for purposes of national security, taxation and criminal investigations and/or if you have agreed that we may do so. We will never sell or lend your personal information to other organisations.

5. Retaining your information

We hold your information only as long as necessary for each purpose we use it. We will ask you every 2 years to confirm that you are happy for West Wales Dowzers to hold your information.

6. Cookies on our website – www.westwalesdowzers.org.uk

We use cookies to compile visitor statistics such as how many people have visited our website, what type of technology they are using, how long they spend on the site, what page they look at, etc. This helps us to continuously improve our website. These analytics programs also tell us, on an anonymous basis, how people reached this site (e.g. from a search engine) and whether they have been here before, helping us to develop our services for you.

Our site uses the following analytics program: Google Analytics

7. What are your rights?

A new data protection law, starting in May 2018, gives everyone a number of very important rights. These are:

- Transparency over how we use your personal information (right to be informed).
- Request a copy of the information we hold about you, which will be provided to you within one month (right of access).
- Update or amend the information we hold about you if it is wrong (right of rectification).
- Ask us to stop using your information (right to restrict processing).
- Ask us to remove your personal information from our records (right to be 'forgotten').
- Object to the processing of your information for any purpose (right to object).
- Obtain and reuse your personal data for your own purposes (right to data portability).
- Not be subject to a decision when it is based on automated processing (automated decision making and profiling).

If you would like to know more about your rights under the data protection law see the Information Commissioners Office www.ico.org.uk